



JOB DESCRIPTION

TITLE: Music Tutor – Luton Youth Cantores Accompanist (Evenings)
(2 hours per week, 38 weeks per year, term time only)

POST NO:

DEPARTMENT: Education

DIVISION: Children, Families & Education

RESPONSIBLE TO: Evening Music Centre Manager

GRADE: Teachers PayScale UQ6/MPS6 max (based on experience and qualifications)

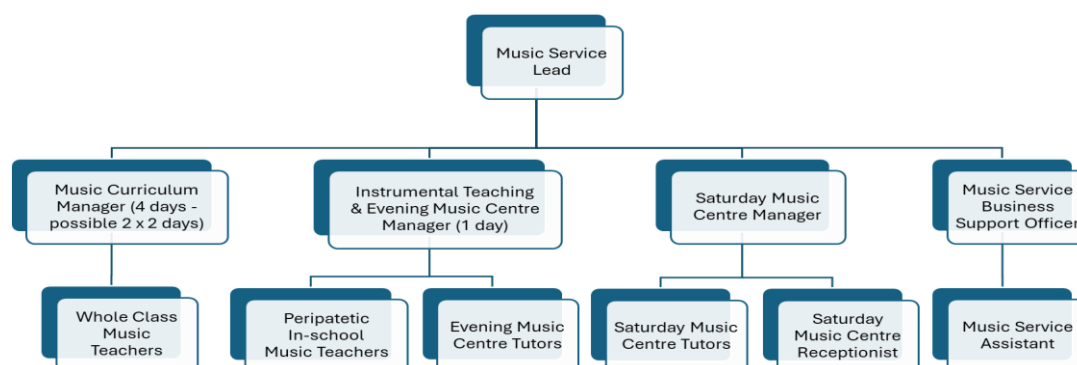
PURPOSE OF POST:

To teach music and musicianship in ensemble settings and to contribute to the growth and development of Luton Youth Cantores under the direction of the Music Service Management team.

To accompany the girls' choir on the piano at rehearsals, concerts and events with high level accompanying skills and technical proficiency, and aid in the teaching of music skills through ensemble work, occasionally leading a sectional rehearsal, as agreed with the Music Service, and guide each pupil to develop and to reach their full potential.

To encourage each pupil to gain enjoyment through their experience of music making; to foster self-discipline and social skills. To enrich the education of each pupil through the provision of appropriate musical experiences and to provide skills that will stay with them throughout their school years and beyond.

ORGANISATION CHART:



PRINCIPAL RESPONSIBILITIES:

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| 1. | To accompany the girls' choir while learning choral repertoire, vocal skills and techniques and preparation for performance of Luton Youth Cantores (Wednesday evenings) based at Queen Elizabeth School during term-time and inform the Line Manager in the event of sickness or other reasons for absence. | 50% |
| 2. | To have an up-to-date knowledge of developments in teaching methods, warm up materials and choral repertoire, to be able to seek out and use suggest repertoire and to occasionally lead sectional rehearsals. | 20% |
| 3. | To assist in the preparation of pupils for concerts and other events, both at the ensemble rehearsal and outside in the community, in consultation with the Music Service Management team. | 20% |
| 4. | To be aware of pupils' individual needs, by liaising regularly with the other teachers at the ensemble rehearsal and, where possible, with pupils' parents or carers. | 10% |

DIMENSIONS:

Supervisory Management:

There will be no requirement for supervisory management.

Financial Resources and Physical Resources:

These will be negotiated with the Music Service Lead but will include, keeping appropriate records and attendance registers, ensuring that centrally held information is accurate and up to date and to monitor the condition, distribution and return of instruments in line with LMS policies and procedures.

CONTEXT:

The Luton Music Service is responding to the requirements of the National Plan for Music Education (NPME), the monitoring and reporting requirements of Arts Council England (ACE) and the needs of Luton education settings and parents and families. In this context there will be opportunities for employees to contribute to the development of the service.

Because of the nature of this job, it will be necessary for the appropriate level of criminal record disclosure to be undertaken. Therefore, it is essential in making your application you disclose whether you have any pending charges, convictions, bind-overs or cautions and, if so, for which offences. This post will be exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders 1974 (Exemptions) (Amendments) Order 1986. Therefore, applicants are not entitled to withhold information about convictions which for other purposes are 'spent' under the provision of the Act, and, in the event of the employment being taken up, any failure to disclose such convictions will result in dismissal or disciplinary action by the Authority. The fact that a pending charge, conviction, bind-over or caution has been recorded against you will not necessarily debar you from consideration for this appointment.

Physical Effort:

Teachers may be required to move instruments, set up chairs and an electric piano in the course of their work

Working Environment:

Evening ensembles take place in the Theatre or other space at Queen Elizabeth School.

Person Specification

This acts as selection criteria and gives an outline of the types of person and the characteristics required to do the job.

Please make sure, when completing your application form, you give <u>clear examples</u> of how you meet the <u>essential and desirable</u> criteria.				
Attributes	Essential	How Measured	Desirable	How Measured
Experience	Experience of accompanying choirs and other vocal ensembles and working with singers from beginner to advanced.	1,2	A range of experiences as a pianist as performer and teacher.	1,2
Skills/Abilities	Ability to play in a range of styles and genres. Ability to lead a choral sectional. Ability to organise time within agreed boundaries. An effective communicator with pupils, parents and staff.	1,2 1,2 1,2		
Equality Issues	Aware of equality related issues (e.g. gender, disability, race). Able to recognise discrimination and its effect on service delivery.	1,2 1,2		
Specialist Knowledge	Demonstrable knowledge of accompanying technique and choral repertoire.	1,2	Evidence of safeguarding training.	1,2 1,2,4
Education and Training	A relevant professional qualification or evidence of successful teaching of music.	1,2,4	Qualified teacher.	4
Other Requirements	Willing to work outside evening ensemble hours, subject to negotiation with the Operations Manager.	1,2		

(1 = Application Form 2 = Interview 3 = Test 4 = Proof of Qualification 5 = Practical Exercise)

We will consider any reasonable adjustments under the terms of the Disability Discrimination Act (1995 & 2005), to enable an applicant with a disability (as defined under the Act) to meet the requirements of the post.

The Jobholder will ensure that Luton Borough Council's policies are reflected in all aspects of his/her work, in particular those relating to:

- (i) Equal Opportunities
- (ii) Health and Safety
- (iii) Data Protection Act (1984 & 1998).